

**1993 CONSTITUTION**  
**OF THE**  
**WESTERN PROVINCE METALLIC SILHOUETTE SHOOTING ASSOCIATION**

(As amended - ~~March~~ 2000)

**1. NAME**

The Association, a nonprofit amateur sporting organisation, shall be known as the WESTERN PROVINCE METALLIC SILHOUETTE SHOOTING ASSOCIATION, hereinafter referred to as **WPMSSA**, or the Association.

The Association, in its own name, shall be capable in law of suing and of being sued and of acquiring, holding and alienating property, movable and immovable.

**2. DEFINITIONS**

Words not defined in the Association Rules shall, unless the context indicates otherwise, bear the meanings assigned to them in this constitution and unless inconsistent with the context, all words and expressions importing and masculine gender shall include the feminine, words signifying the singular number shall include the plural and vice versa, and the following expressions shall have the following meaning assigned to them, namely:

- "Affiliated Club" shall mean a Club at which Metallic Silhouette Shooting is conducted, which is affiliated to the Association and which is situated in the Western Province.
- "Amateur" shall mean a person who complies with the requirements of the definition of an amateur as defined by the National Olympic Committee of South Africa.
- "Accounting Officer" shall mean a person independent of the Committee who shall examine and "audit" the correctness of the Association books of account. The qualifications of this person may be determined/changed according to the Laws of the Republic.
- "Committee" shall mean the Executive Committee of the Association, as constituted in terms of clause 5 hereunder.
- "Constitution" shall mean the Constitution of the Association.
- "Delegate" shall mean the nominated representative of ~~the~~ **an** Affiliated Club, or an elected representative of direct members who do not belong to Affiliated Clubs. **A delegate who has voting rights at Special and Annual General Meetings. A delegate not serving on the executive committee, may attend committee meetings, but has no voting rights at committee meetings.**
- "Inactive Club" shall mean an Affiliated Club which hosted less than the prescribed league competitions in the preceding calendar year, open to all**

"Member"	<p>members of the Association and at which members may enter and compete to become eligible for provincial team selection.</p> <p>shall mean an individual who is an amateur Metallic Silhouette Shooter, is a paid up and in good standing member of the Association and who is either:</p> <ul style="list-style-type: none"> <li>• also a club member of an Affiliated Club which shall include a Temporary Member or a Junior Member of the Affiliated Club,</li> <li>or</li> <li>• a member only of the Association and not a member of any Affiliated Club. Such a member is also referred to as a Direct Member.</li> </ul>
"Home page"	shall mean the official internet web page of the association.
"Notice"	<p><del>shall mean written notice given to or by the secretary of an Affiliated Club, or the secretary of the Association as the case may be, sent by prepaid post to the latest address of which such said secretary has had notice.</del></p> <p>shall mean a notice given by the secretary, sent by prepaid post to the latest address of which the secretary has had notice, or sent by electronic communication to the last electronic address of which the secretary has had notice, or published on the Association Home Page.</p>
"SAMSSA"	shall mean the South African Metallic Silhouette Shooting Association.
"IMSSU"	shall mean the International Metallic Silhouette Shooting Union.
"Secretary"	shall mean the first Secretary, if more than one Secretary has been appointed.

### 3. OBJECTIVES

The objectives of the Association in general are to promote, organise and control amateur Metallic Silhouette Shooting in the Western Cape Province and in particular, without restricting the generality of the Clause:

- 3.1. To affiliate to SAMSSA.
- 3.2. To organise the Western Province Metallic Silhouette Shooting Open Championships annually.
- 3.3. To organise and control League shoots and Classification Shooting to host SAMSSA sanctioned matches.
- 3.4. From time to time to send teams to other Provinces to take part in National competitions and/or to compete with teams of other Provinces.

- 3.5. To raise funds by membership fees or otherwise for the furthermore of the objectives contained in this clause.
- 3.6. To foster the good image of Metallic Silhouette Shooting in the public eye and to promote the safe and responsible use of fire arms by anyone legally entitled to so use them.

#### 4. MEMBERSHIP

- 4.1 ~~Any person who wishes to join the Association can, subject to clauses 4.11 and 4.12, only do so by joining an Affiliated Club unless such person is resident in a magisterial district which is not served by an Affiliated Club, in which event such person may join the Association as a Direct Member. Vice versa, all members of Affiliated Clubs which are members of the Association are entitled to all the rights and benefits of such membership and are subject to all the obligations of membership but in particular the payment of such annual membership fee to the Association as may be decided on from time to time by the Executive Committee.~~
- 4.1. Any person who wishes to join the Association can, subject to clauses 4.11 and 4.12, do so by joining the Association directly. All members are entitled to all the rights and benefits of such membership and are subject to all the obligations of membership but in particular the payment of such annual membership fee to the Association as may be decided on from time to time by the Executive Committee. Members of Affiliated Clubs which are members of the Association are subjected to the affiliation rights, responsibilities and obligations of the Affiliated Club, which includes but is not limited to, the count of delegates for the club and the selection of club teams.
- 4.2. Membership and Affiliation fees shall be paid directly to the Association.
- 4.3. The liability of Members for debts incurred by the Association shall be limited to the amount of their unpaid membership fees.
- 4.4. The Executive Committee shall, in writing stating the reasons, and where it considers it to be in the interests of the Association, be entitled:
  - 4.4.1. To refuse an application for ~~direct~~ membership,
  - 4.4.2. To issue warnings or temporarily suspend or suspend the membership of any member,
  - 4.4.3. To expel any member,
  - 4.4.4. To refuse an application for affiliation of a Metallic Silhouette Shooting Club,
  - 4.4.5. To suspend the affiliation of a Metallic Silhouette Shooting Club,
  - 4.4.6. To expel an affiliated Metallic Silhouette Shooting Club,
  - 4.4.7. To take such other disciplinary measures as may in the circumstances be deemed appropriate.

- 4.5. In the exercise of its discretion in terms of the previous sub-clause, the Executive Committee may appoint a representative Disciplinary Committee to act on its behalf.
- 4.6. Before a Member or Affiliated Club is expelled or suspended, such Member or Affiliated Club shall be given the opportunity to state his or its case, explain or defend himself or itself either in writing or verbally. **Should the member or affiliated club not make use of the opportunity provided within thirty (30) days, the membership or affiliation will automatically terminate.**
- ~~4.7. A member having Direct Membership to the Association will be entitled to such direct membership until the end of the membership year in which a club from the magisterial district in which the Member is a resident, is granted affiliation to the Association. Such Member will then become eligible for membership of such affiliated Club and should then apply for membership of that Club. He will then cease to enjoy direct membership.~~
- 4.7. An Affiliated Club or Member who has been expelled or whose affiliation or membership has been suspended, has no claim against the Association for the re-imbusement of any monies paid.
- ~~4.8. Individuals applying for Direct Membership shall satisfy the following requirements:~~
- ~~4.8.1. The Executive Committee must be satisfied that no Affiliated Club serves the magisterial district or area respectively in which such applicant is resident;~~
- ~~4.8.2. Such membership fee as may be decided upon by the Executive Committee from time to time, to be paid in accordance with clause 4.9 hereunder.~~
- 4.8. Clubs applying for affiliation shall satisfy the following requirements:
- 4.8.1. A certified copy of its Constitution is to be furnished to the Executive Committee for approval.
- 4.8.2. The affiliation fee, as determined by the Executive Committee, must be paid on application, by the Affiliated Clubs ~~and Direct Members.~~
- 4.8.3. The names, addresses and telephone numbers of its members interested in Metallic Silhouette Shooting, are to be furnished to the Executive Committee.
- 4.9. Affiliated Clubs shall advise the Executive Committee of any amendments to their Constitutions.
- 4.10. A member having Direct Membership to the Association shall notify the Association when an Affiliated Club is joined and conversely Members relinquishing membership of an Affiliated Club shall notify the Association.
- 4.11. Clubs or individuals who have in terms of this Clause applied for affiliation or membership as the case may be, may at the discretion of the Executive Committee, immediately enjoy

the privileges of such affiliation or membership upon payment, in full, of all applicable fees as determined by the Executive Committee from time to time.

4.12. Life membership to the Association may be granted by the Executive Committee, provided the following requirements have been complied with:

4.12.1. Application is made for such Life Membership by the individual concerned, who has paid such an amount as to be determined from time to time by the Executive Committee;

4.12.2. A recommendation to grant such Life Membership has been obtained from the Club in whose area of jurisdiction such person is ordinarily resident.

4.12.3. Honorary Life Membership of the Association to any person may be granted by the Association only if a resolution, of which due notice has been given, is carried unanimously at the Annual General Meeting.

4.12.4. Life Membership referred to in sub-clause 4.12.1 and 4.12.2 hereof shall in general be subject to the previous provisions of this Constitution in particular clause 4, but provided that Clause 4.1 shall not be applicable to Life Membership.

~~4.12.5. In the event of death, resignation or termination of office for any reason whatsoever, by a Delegate appointed by the Affiliated Club, a successor to him will immediately be appointed by the said Affiliated Club.~~

4.13. No Member or Affiliated Club of the Association may belong to or be affiliated to a rival organisation. A rival organisation is one which on a regional, provincial or national basis purports to promote and control the Metallic Silhouette Shooting sport, without being an Affiliated Club in terms of this Constitution and the SAMSSA Constitution.

4.14. Membership shall be restricted to bona fide amateurs.

4.15. Junior Membership:

4.15.1. Membership may be granted to juniors provided that they have obtained written consent from their legal guardians.

4.15.2. Junior Membership shall expire at the age of ~~eighteen (18)~~ **twenty (20)** years. Full membership shall be provided for the subsequent financial year after the Member becomes ~~eighteen (18)~~ **twenty (20)** years old.

4.15.3. Junior members shall have no voting rights and may not serve on the Executive Committee. Junior membership shall not count when determining the number of Delegates per Club. **This sub-clause is not applicable in the case where a junior qualifies for suffrage.**

**4.16. Family Membership:**

**4.16.1. If the father, mother and/or one or more dependant children of a family wants to join as members of the Association, then family membership will be granted to those members of the family.**

4.16.2. The Executive Committee will from time to time determine, in accordance with clause 14.11, the membership fee payable by such a family.

4.16.3. Any Junior member of such a family that qualifies for family membership, will be subject to the provisions of clause 4.15 and any other clauses applicable to junior members.

#### 4.17. Pensioner Membership:

4.17.1. Any person, irrespective of his age, who is retired and/or unemployed and/or receives a pension, will be entitled to apply in writing, with conclusive proof, to the Executive Committee for pensioner membership.

4.17.2. The Executive Committee may include Veteran members in pensioner membership.

4.17.3. The Executive Committee will from time to time determine, in accordance with clause 14.11, the membership fee payable by such a pensioner.

4.17.4. A pensioner will enjoy the same rights and privileges as an ordinary member.

## 5. MANAGEMENT

5.1. The management, control and administration of the Association shall vest in the Western Province Metallic Silhouette Shooting Executive Committee, constituted as follows:

5.1.1. President (optional)

5.1.2. Honorary President (ceremonial, optional)

5.1.3. Executive Committee consisting of:

5.1.3.1. Chairman

5.1.3.2. Vice-Chairman

5.1.3.3. Secretary

5.1.3.4. Treasurer

5.1.3.5. Additional Members, the number of which shall not be limited, and representing all the Affiliated Clubs.

Except for the Honorary President, all members must be full members of the Association. The Chairman may not serve for more than two consecutive terms.

5.2. Members of the Executive Committee shall be elected annually by the Delegates of the Affiliated Clubs at the Annual General Meeting, for one year and shall hold office until the election of the office bearers of the Annual General Meeting next ensuing. The delegates are determined as follows:

5.2.1. Delegates of Affiliated Clubs:

5.2.1.1. An Affiliated Club will be entitled to two (2) Delegates.

5.2.1.2. An Inactive Club will, notwithstanding sub-clause 5.2.1.1, only be entitled to one (1) Delegate.

5.2.1.3. The above delegates shall be full and paid up Members of both the Association and said Affiliated Clubs and should not be junior members, subject to clause 4.15.3.

5.2.1.4. Subject to clause 5.2.1.3, a delegate from an Affiliated Club may only give his proxy vote to another delegate or member of the same Affiliated Club, but not to any other delegate.

5.2.1.5. In the event of death, resignation or termination of office for any reason whatsoever, by a Delegate appointed by an Affiliated Club, a successor must immediately be appointed by the said Affiliated Club.

5.2.2. Direct Members who do not belong to Affiliated Clubs will be considered to be a body and may elect Delegates as follows:

5.2.2.1. The Direct Members present at an Annual General Meeting may elect, or by unanimous decision opt to confirm the appointment of the Delegates from the previous Annual General Meeting. The election of Delegates takes place together with the ratification of the delegate credentials. The Chairman will preside over the election and the Delegates are elected by a simple majority vote with a casting vote by the Chairman in the event of an equality of votes. The Delegates will hold office until the next election.

5.2.2.2. The Direct Members will be entitled to elect two (2) Delegates.

5.2.2.3. If the number of Direct Members, excluding Junior Members, amounts to fifty percent (50%) or more of the total number of Association members, excluding Junior Members, the direct members will be entitled to elect an additional one (1) Delegate.

5.2.2.4. A Delegate representing the Direct Members may only give his proxy vote to another Delegate representing the Direct Members, but not to any other delegate.

5.2.2.5. The Direct Members participating in the election process should all be full members and may not be junior members, subject to clause 4.15.3.

When a Delegate is elected on the Executive Committee, the Delegate must be replaced with a new Delegate. This is not applicable where a Delegate is co-opted in terms of clause 7.9.

5.3. The procedure for the election of the members of the Executive Committee shall be as follows:

5.3.1. Nominations from the members from the floor will be asked for candidates for the positions as per clause 5.1 above. The portfolio of Secretary and Treasurer may be combined.

5.3.2. Popular vote by Delegates by means of secret ballot, or show of hands, will decide on the successful candidate for such position.

~~5.3.2.1 In the event of an Affiliated Club having up to and including five (5) Affiliated Members, such Club will be entitled to one (1) Delegate.~~

~~5.3.2.2 In the event of an Affiliated Club having between six (6) and up to and including twenty (20) Affiliated Members, such Club will be entitled to two (2) Delegates.~~

~~5.3.2.3 In the event of an Affiliated Club having between twenty one (21) and up to and including forty (40) Affiliated Members, such Club will be entitled to three (3) Delegates.~~

~~5.3.2.4 In the event of an Affiliated Club having between forty one (41) and up to and including eighty (80) Affiliated Members, such Club will be entitled to four (4) Delegates.~~

~~5.3.2.5 In the event of an Affiliated Club exceeding eighty one (81) Affiliated Members, such Club will be entitled to five (5) Delegates.~~

~~5.3.2.6 The above Affiliated Members should all be full Members of said Affiliated Clubs and should not be Junior Members.~~

~~5.3.3 Direct Members who do not belong to Affiliated Clubs will be considered to be a body and may elect a Delegate to serve as an Additional Member on the Executive Committee to represent their interest.~~

5.4. The Executive Committee will have full authority to act between Annual General Meetings on behalf of the Association, but notwithstanding any other provisions of this constitution, the Executive Committee will be responsible to the Association for all actions taken or acts performed by it.

5.5. The Executive Committee shall cause the proceedings of all its meetings to be properly minuted and the minutes shall be sent to the Secretaries of all Affiliated Clubs, within a period of one month after the meeting.

5.6. A member of the Executive Committee who fails to attend three consecutive meetings without apologies in advance, will cease to serve on the Executive Committee.

## **6. VACANCIES ON THE EXECUTIVE COMMITTEE**

In the event of a vacancy occurring in whatsoever way in the ranks of the members of the Executive Committee, the Committee shall appoint a successor, whose term of office will



continue to the date or moment when his predecessor's term of office would normally have come to an end.

## **7. POWERS OF THE EXECUTIVE COMMITTEE**

- 7.1. The ownership, control and administration of all the assets of the Association shall vest in the Executive Committee, which shall have the authority to take decisions and act on behalf of the Association in all matters concerning it and to do all things not inconsistent with the objects of the Association or the provisions of this Constitution.
- 7.2. To expel or suspend members or Affiliated Clubs and to approve or refuse membership of the Association in accordance with clauses 4.4.1 and 4.4.4.
- 7.3. To issue membership cards to all its Members.
- 7.4. From time to time appoint for such periods as may be decided upon, persons in honorary capacities.
- 7.5. To appoint employees for such periods and at such remuneration as may be decided upon.
- 7.6. To arbitrate on disputes which may arise between Members and Affiliated Clubs.
- 7.7. To acquire, hire or lease immovable property if necessary for the promotion of the objects of the Association.
- 7.8. To apply the funds of the Association to the promotion of the affairs of the Association, as set out in this Constitution.
- 7.9. To co-opt extra additional members to serve on the Executive Committee, where these members' services shall be deemed necessary.

## **8. NOTICE OF EXECUTIVE COMMITTEE MEETINGS**

- 8.1. At least ~~fourteen~~ **seven** days' ~~written~~ notice shall be given to members of the Executive Committee of Committee meetings and such notice shall state the date, time and place of the meeting provided that the Committee may determine a regular venue, day of the month and time for Committee meetings, or the Committee may determine the state the date, time and place next meeting provided further that in event of a change of a regular venue and/or day of the month and/or time of the Committee meetings, ~~fourteen~~ **seven** days ~~written~~ notice shall be given to members of the Committee of such change of venue and/or day of the month and/or time of the Committee meetings.
- 8.2. An agenda shall be furnished to members of the Executive Committee at least seven days before the meeting.
- 8.3. The Committee shall convene as far as practicable once a month.

## **9. QUORUM AND CONDUCT OF EXECUTIVE COMMITTEE MEETINGS**

- 9.1. The Chairman or the Vice-Chairman and the Members of the Executive Committee, who are present shall constitute a quorum but if less than fifty (50) per cent of the Members are present, the meeting will be adjourned for half an hour, after the lapse of which the meeting will proceed with those Members present who shall constitute a quorum. If the

- quorum then stands at less than twenty (20) per cent of the Executive Committee, then the meeting will stand adjourned until a later date. **Co-opted members do not count towards a quorum.**
- 9.2. The Committee shall cause the proceedings of all its meetings to be properly minuted and the minutes shall be placed before the first succeeding meeting of the Committee. If the minutes of any meeting are accepted as correct, they shall be confirmed by the signature of the Chairman and the Secretary.
- 9.3. Matters requiring decision by the Executive Committee shall be decided by a majority vote and in event of an equality of votes, the Chairman shall have a casting vote in addition to his deliberative vote. **Co-opted members do not have voting rights.**
- 9.4. If the President elects to attend an Executive Committee Meeting, he shall preside and in the event of an equality of votes, he will have a casting vote in addition to his deliberative vote.
- 9.5. The Honorary President normally do not have any executive powers or voting rights. The President may however delegate his authority to the Honorary President and the Chairman of the Executive Committee may call on the Honorary President to assume the role and execute the duties of the President on an ad-hoc basis.**
- 9.6. The Executive Committee shall appoint Delegates to represent the Association **as Provincial Councillors**, as per ~~clauses four and five~~ of the SAMSSA Constitution. **The Provincial Councillors decision powers are those given to them by the Executive Committee. Where a Provincial Councillor is not already a member of the Executive Committee, the councillor automatically becomes a co-opted member until such time when the Executive Committee appoints new councillors.**

## **10. NOTICE OF ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS**

- 10.1. At least one month's ~~written~~ notice accompanied by an agenda, ~~financial statement and annual report~~ shall be given to Members, as well as the Affiliated Clubs, of the Annual General Meeting and such notice shall state the date, time and place of the meeting. **The financial statement and annual report will be made available on request seven days before the Annual General Meeting.**
- 10.2. At least two weeks' ~~written~~ notice shall be given to Members and Affiliated Clubs, of Special General Meetings, and such notice shall state the date, time and place of the meeting and will also furnish the agenda.

## **11. SPECIAL GENERAL MEETINGS**

- 11.1. On receipt of a request in writing addressed to the Secretary of the Executive Committee and signed by at least twenty (20) per cent of the full Members of the Association, the Committee shall within one month, and with at least two weeks' ~~written~~ notice to the Members, which notice shall state the reason for the meeting, convene a

- Special General Meeting at a time and place to be determined by the Executive Committee.
- 11.2. The request in writing shall state the object of the meeting and only such matters as are specified in the request will be dealt with at the Special General Meeting.
- 11.3. The business of the Special General Meeting shall proceed in the following order:
- 11.3.1. Reading of the notice convening the Special General Meeting.
  - 11.3.2. Ratification of delegates' credentials. By default the credentials of the delegates for direct members elected at the last Annual General Meeting are accepted, but if no delegates were confirmed or elected at the last Annual General Meeting, the direct members present may opt to elect delegates subject to clause 5.2.2.2 and 5.2.2.3. If any delegate of the direct members is not present at the Special General Meeting, or resigned since the last Annual General Meeting, or was elected on the Executive Committee, the direct members present may opt to elect a delegate to replace such a delegate. All newly elected delegates will hold office until the next Annual General Meeting.
  - 11.3.3. Reading and confirmation of the minutes of the preceding Special General Meeting if applicable.
  - 11.3.4. Special business of which due notice shall have been given.
- 11.4. Matters requiring the decisions by the Association shall be decided by a majority vote of the delegates. The President, Chairman or Members of the Executive Committee shall not be entitled to vote at Special General Meetings. The President or Chairman, who presides at the Special General Meeting, shall in the event of an equality of votes have a casting vote.
- 11.5. The Executive Committee shall, if the circumstances deem it necessary, have the right to call a Special General Meeting in accordance with clause 10.2 above.

## 12. QUORUM FOR ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS

- 12.1. The President, or in his absence, the Chairman or the Vice-Chairman and the Members of the Association, who are present at the Annual General Meeting, shall constitute a quorum, but if less than twenty (20) per cent of the Members are present, the meeting will be adjourned for half an hour, after the lapse of which the meeting will proceed with those Members present, who shall constitute a quorum.
- 12.2. The President, or in his absence, the Chairman or the Vice-Chairman and the Delegates, who are present at the Special General Meeting, shall constitute a quorum. If less than fifty (50) per cent of the Delegates confirmed at the last Annual General Meeting, are present, the meeting will be adjourned for half an hour, after the lapse of which the meeting will proceed with those Delegates present, who shall constitute a quorum.

## 13. CONDUCT OF ANNUAL GENERAL MEETINGS

- 13.1. The Association will meet at least once a year at a time and place determined by the Executive Committee, but within six months of the end of the Association's financial year. This meeting will be referred to as the Annual General Meeting, shall be properly minuted and shall be conducted in accordance with clauses pertaining to the Annual General Meetings and Special General Meetings.
- 13.2. Matters requiring the decisions by the Association shall be decided by a majority vote of the delegates. The President or Chairman, who presides at the Association Meeting, shall not have a deliberative vote, but shall in the event of an equality of votes have a casting vote.
- 13.3. The President, Chairman or Members of the Executive Committee shall subject to Clause 13.2, not be entitled to vote at the Annual General Meeting.
- 13.4. All members of the Executive Committee may be eligible for re-appointment.
- 13.5. The business of the Annual General Meeting shall be proceeded with in the following order:
  - 13.5.1. Reading of the notice convening the Annual General Meeting.
  - 13.5.2. Ratification of Delegates' credentials and election of delegates for Direct members.
  - 13.5.3. Finalising of the Agenda.
  - 13.5.4. Reading and confirmation of the minutes of the preceding Association meeting.
  - 13.5.5. Presenting and acceptance of the Chairman's Report.
  - 13.5.6. Ratification or otherwise of actions of Executive Committee, including ratification of Western Province Colours.
  - 13.5.7. Presenting and acceptance of the Financial Statement.
  - 13.5.8. Honoraria.
  - 13.5.9. Special business of which due notice shall have been given.
  - 13.5.10. Election of office bearers.
  - 13.5.11. Election and confirmation of Honorary Officials and Life Members.
  - 13.5.12. General Business.

#### **14. FINANCIAL ARRANGEMENTS AND ACCOUNTS**

- 14.1. Members of the Committee shall not be entitled to any remuneration, or other fee in respect of services rendered in their capacity as members of the Committee.
- 14.2. Members of the Executive Committee and every Officer of the Association shall be and are indemnified by the Association against all proceedings, cost and expenses incurred in connection with the Association, not arising from their negligence, dishonesty or fraud.
- 14.3. No paid employee of the Association shall be entitled to be a Member of the Executive Committee.
- 14.4. The Association shall insure itself against loss resulting from the negligence, dishonesty or fraud of any of its officials having receipt or charge of moneys belonging to the Association if such insurance can be obtained on a practicable and economical basis.

- 14.5. The financial year of the Association shall extend from the first day of January to the last day of December of the following year. The membership year shall coincide therewith.
- 14.6. The Executive Committee shall cause to be kept such accounts, entries, registers and records as are necessary for the proper working of the Association. The books of the accounts shall be made up to the end of each financial year and shall be audited by the Accounting Officer of the Association. An audited balance sheet shall be submitted to the Association of its Annual General Meeting.
- 14.7. The Association shall maintain a banking account or accounts with registered Commercial bank. All monies received shall be deposited to the credit of the Association's said account(s) and all payments shall be made by a cheque under signature of the persons authorised by the Committee to sign cheques drawn of the Associations account(s).
- 14.8. The Association shall annually appoint an independent Accounting Officer. Such Accounting Officer shall after having been appointed be deemed to be reappointed upon the termination of the period of his appointment, without any resolution being passed unless:
  - 14.8.1. He is not qualified for re-appointment or;
  - 14.8.2. The resolution is passed by a majority of members of the Association present at such Association meeting appointing another accounting officer, or providing expressly that he shall not be reappointed or;
  - 14.8.3. He has given the Association notice in writing of his unwillingness to be re-appointed.
- 14.9. Where at an Association meeting no Accounting Officer is appointed, or re-appointed, the Executive Committee shall, as soon as reasonably possible appoint a person to fill the vacancy.
- 14.10. The Accounting Officer of the Association shall have a right of access at all times to the books and accounts and vouchers of the Association and shall be entitled to require from the officials of the Association such information and explanations as he thinks necessary for the performances of his duties.
- 14.11. Membership fees which become due and payable on the first day of the Association's financial year, shall be paid by Members not later than the last day three months hence. Membership fees shall be paid on a quarterly pro rata basis and will, notwithstanding the time of joining, be the membership fee for the remainder of the financial year.
  - 14.11.1. Members who have not paid their membership fees timeously as set out in the previous sub-clause, shall pay such administrative fee as may be decided on by the Executive Committee from time to time in addition to the membership fee.
  - 14.11.2. Receipts, appropriately marked, shall be issued to Members when membership fees are paid.
  - 14.11.3. Membership fees shall be paid directly to the Association.

14.11.4. Production of an original receipt for the financial year is prima facie proof that a person is entitled to all the privileges of membership.

14.11.5. Annual increase in membership and affiliation fees shall be determined by the Executive Committee.

## 15. AMENDMENT OF CONSTITUTION

15.1. This Constitution may only be amended by a two-thirds majority of the votes of the Delegates present at an Annual General Meeting or a Special General Meeting, of which due notice has been given, in accordance with clauses 10, 11, 12 and 13.

15.2. Proposals of amendment of the Constitution at an Annual General Meeting must be signed by the proposer and seconder and submitted to the executive committee in accordance with clause 15.5 hereunder.

15.3. Proposals of amendment of the constitution at a Special General Meeting must be signed by the proposer and seconder and at least twenty (20) per cent of the full Members of the Association and submitted to the Executive Committee in accordance with clause 15.5 hereunder.

15.4. The Executive Committee may, subject to sub-clause 15.5 and notwithstanding sub-clause 15.2, submit proposals of amendment at the Annual General Meeting or Special General Meeting.

15.5. Proposals of amendment shall be circulated to all Members and Affiliated Clubs at least one month before the Annual General Meeting or Special General Meeting, by the Executive Committee and submitted to the association meeting.

## 16. RULES

16.1. The IMSSU Official Sporting Rules as distributed by IMSSU, together with the SAMSSA In-House Rules ~~The Silhouette Shooting Rules~~, as compiled and distributed by SAMSSA, shall be applied by the Association, its Affiliated Clubs and Members.

16.2. Western Province Colours: The Executive Committee shall select Western Province Teams according to the published Selection Criteria. ~~Guidelines of the Executive Committee for the running of the Association.~~

### ~~16.3 Selection Criteria:~~

~~16.3.1 Five members are selected on scores by the Executive Committee.~~

~~16.3.2 The Executive Committee appoints one of the above as Captain.~~

~~16.3.3 The Executive Committee selects another two team members on merit automatically make them eligible.~~

